**Minutes of 2nd meeting of 12th Executive Committee of ABAN**

Held on January 16, 2021,

The 2nd meeting of 12th Executive Committee of ABAN was held virtually on Friday 16th January 2021 at 2 pm in Kathmandu.

**Presence**

* Mr. Uttam Prasad Pant, President
* Ms. Padma Baidya, Vice President
* Ms. Shiba Devi Kafle, General Secretary
* Mr. Madhav Prasad Bhatta  Treasurer
* Mr. Hemanta Raj Baral, Asst. General Secretary
* Mr. Nava Raj Nakarmi, Asst. Treasurer
* Mr. Uttam Lal Pradhan, Member
* Ms. Mandira Shahi, Member
* Mr. Deepak KC, Member
* Prof.Dr. Subash K.C., Member
* Dr. Jagan Nath Shrestha, Member
* Mr. Gobinda Neupane, Member
* Ms. Kamal Nayan Pradhan, Member
* Mr. Maheshwor Bhakta Shrestha, Immediate Past President
* Shankar Prasad Poudel

General Secretary Ms. Shiba devi Kafle welcomed all ECM members and advisors and requested the President Uttam Prasad Pant to chair and start the meeting formally. President Panta welcomed all members to the 2nd meeting of 12th Executie Committee of ABAN to discuss the following agenda:

1. ABAN Day celebration
2. Division of work
3. Profile updates
4. Any other issues

President Panta briefed about last ABAN Day celebration and called suggestions for upcoming one. Members discussed intensively on this agenda. Considering the present pandemic situation of COVID 19, meeting decided to celebrate ABAN Day virtually on February 4, 2021.

President Uttam Prasad Pant informed about the positive response of British Council regarding the meeting with the British Council’s Director tentative date being mid-February 2021.  
Meeting discussed about the agenda for the meeting with British Council. Meeting decided that main agenda would be to explain the vision and plan of 12th executive committee and collaboration of ABAN activities with British Council. In this regard, members agreed with president’s view that ABAN could offer British Council to conduct short term professional courses/diploma of British degree through ABAN.

In order to update ABAN website, all members were requested to provide their brief profiles which are also necessary to send to British Council and British Embassy. IPP member Maheshwor Bhakta Shrestha proposed a committee plan and name of coordinators. There was an intensive discussion on it. And finally following sub-committees with corresponding coordinators and members were formed by the meeting. Meeting also granted right to coordinators that they can increase members as necessary.

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| |  | | --- | | ***Name of Committees*** | | |  | | --- | | ***Coordinators and members*** | |
| |  | | --- | | Member Relations | | |  | | --- | | Padma Vaidya | |
| |  |  | | --- | --- | | Community Services |  | | |  | | --- | | Uttam Lal Pradhan  Mandira Shahi | |
| |  | | --- | | Promotion | | |  | | --- | | Shiba Devi Kafle  Nava Raj Nakarmi | |
| |  | | --- | | Policy, Program and Coordination | | |  | | --- | | Uttam Prasad Pant  Kamal Nayan Pradhan | |
| |  | | --- | | Publication | | |  | | --- | | Maheswor B. Shrestha  Hemanta Baral | |
| |  | | --- | | Membership Development | | |  | | --- | | Deepak K. C.  Gobinda Neupane | |
| |  | | --- | | Institutional Networking | | |  | | --- | | Shanker P. Paudel  Jagan Nath Shrestha | |
| |  | | --- | | Resource Mobilization | | |  | | --- | | Madhav Prasad Bhatta | |
| |  | | --- | | Education Development | | |  | | --- | | Prof. Subash K.C. | |

**3.  Adjournment**

As there were no other issues to discuss, President thanked all ECM members for their active participation and adjourned the meeting.